



*\* Please type and print the form*

Student Organization Name: 澳門大學學生會  
 Name of Activity: 打印費 (一月)  
 Contact Person: Shum Ching Contact No.: 63816631

*(for UMSU sub-organizations only)*

學院學生會  學術聯會  文娛聯會  體育聯會

Activity Date: 2018/1-2018/2

Email: \_\_\_\_\_

**Part 1: Income & Expenses Summary**

<b>Income</b>		
<i>*Must state all cash income for the activity, except SAO Funding subsidy*</i>		
Items	Reference Number	Amount (MOP)
<b>Total Income:</b>		<b>0.00</b>
<p><b>*Did the activity receive any gift or non-cash sponsorship?</b>    <input type="checkbox"/> No    <input type="checkbox"/> Yes    <i>(If "Yes," you must submit the worksheet "Non_cash Sponsorship")</i></p>		

<b>Expenses</b>			Reserved for OSA / SDS Only
<i>*Must state all expenses of the activity, even if the receipt will not be reimbursed*</i>			
Items	Reference Number	Amount (MOP)	Approved Budget (MOP)
租金	A	774.00	
打印費	B	637.86	
<b>Total Expenditure:</b>		<b>1,411.86</b>	

<b>Apply for SAO Funding Subsidy (MOP)</b>	
<b>Total Approved Budget by OSA / SDS (MOP)</b>	

**For Internal Use Only:**

1st Return on: Rec'd on:	2nd Return on: Rec'd on:	3rd Return on: Rec'd on:	Complete doc./Info Rec'd on:
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澳門大學  
UNIVERSIDADE DE MACAU  
UNIVERSITY OF MACAU

學生發展處  
Student Development Section

Ref: S-014/F/SDS

單據 Receipt

編號: B

**RICOH**

Date: 30/01/2018

Receipt No. R238917

正式收據 RECIBO

Customer Code: 21004

茲收到

RECIBI DE

澳門大學學生會 學生活動中心 E31 座 1 樓 1014 室

總碼

A QUANTIA DE

MOP \$ 637.86

AO PAGAMENTO  
DE

Invoice No.48000564

DINHEIRO/  
CHEQUE

MOP\$ 637.86—

Cheque Date

Banco Codigo

Cheque No.

/ /

Ricoh Hong Kong Ltd



總額 Total:	Currency	Amount	x	Exchange Rate	=	Amount (MOP)
	MOP	637.86	x	1.00000	-	637.86
人數 Participants:						
單據日期 Receipt Date:	2018.1.18					
備註 Remarks:						

\*若單據並沒有涉及特定人群，可在填寫人數的空格內填上N/A

\*若單據上未有清楚列明所購買的物品明細，則需於備註寫上



澳門大學  
UNIVERSIDADE DE MACAU  
UNIVERSITY OF MACAU

學生發展處  
Student Development Section

Ref: S-014/F/SDS

單據 Receipt

編號:

**RICOH**

Date: 30/01/2018

Receipt No. R238916

正式收據 RECIBO

Customer Code: 21004

茲收到

RECIBI DE

澳門大學學生會 學生活動中心 E31 座 1 樓 1014 室

總碼

A QUANTIA DE

MOP \$ 774.00

AO PAGAMENTO  
DE

Invoice No.48000381

DINHEIRO/  
CHEQUE

MOP\$ 774.00—

Cheque Date

Banco Codigo

Cheque No.

/ /

Ricoh Hong Kong Ltd.



*[Handwritten signature]*

總額 Total:	Currency	Amount	x	Exchange Rate	=	Amount (MOP)
	MOP	774.00	x	1.00000	-	774.00
人數 Participants:						
單據日期 Receipt Date:	2018.1.18					
備註 Remarks:						

\*若單據並沒有涉及特定人群，可在填寫人數的空格內填上N/A

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