



澳門大學學生會

Associação de Estudantes da Universidade de Macau

*University of Macau Students' Union*

The 20<sup>th</sup> University of Macau Students' Union

The Board of Directors' third meeting

Meeting Minutes

Date of the meeting: March 11th, 2018 (Sunday)

Time of the meeting: 20:30

Venue: Student Activity Center Room 1013 (E31-1013)

Meeting Host: MC Ouyang

Note Taker: Chiian Ho

Attendees: MC Ouyang, Ivan Jeong, Harry Fung, Elaine Tan, Chiian Ho, Summer Shum, James Liu, Candy Un, Joel Fan, Hugo Kuong, Jimmy Li, Kenny Hoi, Chialing Chen, Michael Li, Paul Lin, Sabino Chao, Helen Chen

Guest: Charlie Jeong

Meeting Agenda:

- I Approval of meeting agenda
- II Approval of previous meeting agenda
- III Departments' works and activity reports and arrangements
- IV Related arrangements of the open ceremony of UMSU 25<sup>th</sup> series activities
- V Related arrangements of financial briefing meeting, financial reports of UMSU and UMSU consultation
- VI Next meeting time
- VII Extempore motion

### **I Approval of meeting agenda**

- Correct VI part:  
Correct 「下次開會時間」 to 「下次開會時間」
- Vote for the *Meeting Agenda*

14 Affirmative votes: Ivan Jeong, Harry Fung, Elaine Tan, Chiian Ho, James Liu, Candy Un, Joel Fan, Hugo Kuong, Jimmy Li, Kenny Hoi, Chialing Chen, Michael Li, Paul Lin, Sabino Chao.



0 Dissenting vote

1 abstention vote: MC Ouyang

- *Meeting Agenda* approved

## II Approval of previous meeting agenda

- Correct part:

Director General MC Ouyang emphasized: Correct 「各部門工作、活動出席匯報及計劃安排」 in III part. Working reports should be in order. Report the work of the previous month and then report this month's working plans. Correct wrongly written characters: 「綵排」 to 「彩排」, 「案照」 to 「按照」, 「定立」 to 「訂立」.

- Vote for previous *Meeting Minutes*

14 Affirmative votes: Ivan Ieong, Harry Fung, Elaine Tan, Chiian Ho, James Liu, Candy Un, Joel Fan, Hugo Kuong, Jimmy Li, Kenny Hoi, Chialing Chen, Michael Li, Paul Lin, Sabino Chao.

0 Dissenting vote

1 Abstention vote: MC Ouyang

- Previous *Meeting minutes* approved

21:10 Helen Chen took a seat

## III Departments' works and activity reports and arrangements

### Director General MC Ouyang

- February working reports:

1. Hold and host the second open meeting of Board of Directors
2. Attend the second Executive Committee meeting
3. Visit Secretário para os Assuntos Sociais e Cultura.



4. Attend first UMSU members meeting

5. Hold the meeting with CMDO

- About 24-hour pharmacy: The pharmacy cannot open because pharmacists cannot be recruited.
- About campus parking problem: The *one card for one car* model is scheduled to be on trial from June to July. As for the correction of instructions of transportation instruction boards, there is no progress and this item will be continuously followed up.
- About booking E6 booth: The long-term booking of BOOTH in E4 is planned to be set up also in E6. An instruction will be issued later. As for hanging promotional items (e.g. photos, decorations) on the ceiling, it will be approved as long as there is no safety hazard.

Suggested by Head of Culture and Leisure Department Joel Fan: How to apply? When CMDO set up the application regulations, they allow students to set up booth in E6, related forms and applications will refer to the procedures of applying for booth in E4. CMDO will revise the application instructions as early as possible for students to apply. About hanging promotional items and decorations on the ceiling in E6, CMDO replied that as long as it will not involve safety problems, this requirement is feasible. Regulations need to clarify detailed standards, details and rules (e.g. weight, limited content etc.) for students to follow and apply.

Vice Director of General Ivan Ieong: Next meeting will discuss the details with CMDO.

Suggested by Head of Member Affairs Sabino Chao: In terms of regulations, we need to provide suggestions and related regulations.

Director General MC Ouyang: We will write instructions first and provide suggestions at the same time. Then, we will give it to CMDO to modify. CMDO will also make a detailed application regulations such as N1 regulations.

6. Assist Treasury to finish the related rules of extra budget.

7. Attend the award ceremony of junior college student scholarship held by Tertiary Education Services Office.



8. Finish UMSU sub-organizations' transfer
9. Deal with the work of bank accounts transfer
10. Provide receptions for the exchange group from Fudan University

- Plans and arrangements for March

1. Attend visiting schedules.
2. Organize and host open meeting of Board of Directors in March
3. Hold UMSU consultation
4. Follow up affairs of UFREE bikes

There will be a meeting with SDS and provide the following two schemes:

Scheme 1: Old bikes can be rented after putting them at the back of E31. UFREE provided maintenance services. Students can go to the UMSU counter to apply, after paying deposits, they can rent the bikes.

Scheme 2: Referring to the way of OFO, using Wechat official account to unlock the bike. But the cost of using electronic lock is high, practicability and feasibility is low.

Vice Director of General Harry Fung: University has recycled around 70 bikes so far. It is estimated that 100 bikes can be recycled. If they can be repaired and reused, the problem of bike surplus can be solved.

Director of General MC Ouyang: Every bike has a number so that it is more convenient to rent and manage.

Head of Culture and Leisure Department Joel Fan: Is it possible to build up the connection between bike scanning and the developing UMSU app?

Suggested by Head of Member Affairs Department Sabino Chao: About Scheme 2, Every place should set up a bike limitation and consider its feasibility.



Suggested by Head of Culture and Leisure Department Joel Fan: About Scheme 2, we can discuss with university, transfer the right of management of university bikes renting item to UMSU , manage bike renting uniformly to avoid conflicts.

Supplemented by Vice-Treasurer General James Liu: After finishing renting, it is necessary to check the returned bikes.

7. Finish the work of bank accounts transfer

8. Visit DSAT on March 16<sup>th</sup> and discuss and follow up related affairs of the public bus route.

9. Prepare and hold the open ceremony of UMSU 25<sup>th</sup> series activities

10. Meet with University Librarian Dr. Wu Jianzhong and discuss related problems of library and give out suggestions.

Director of General MC Ouyang: Give Librarian the suggestion of providing online study room application service.

Reflected by Head of Public Relations Department Michael Li, Vice-Secretary General Chiian Ho: Students hope that library can extend opening time during final exams.

Director of General MC Ouyang: Give more reflections to university to add more study space (e.g. E6). Reflect related problems to University Librarian and discuss solutions. Try to extend library open time. In addition, give suggestions to Librarian to give the public area to students for applying holding activities and exhibitions.

Head of Culture and Leisure Department Joel Fan: Agree. Library has a lot of big space. Activities may can be held there.

### **Vice-Director General Ivan Ieong:**

- February working reports:
  1. Attend the second open meeting of Board of Directors
  2. Be a guest in the second Executive Committee meeting
  3. Attend Student Union of Kiang Wu Nursing College of Macau Inauguration ceremony
  4. Attend Fujian University Macau Student Association (FUMSA) Inauguration ceremony
  5. Attend member recruitment interviews
  6. Attend members meeting
  7. Visit Secretário para os Assuntos Sociais e Cultura
  8. Provide receptions for the exchange group from Fudan University
  9. Hold the meeting with CMDO
  10. Assist Member Affairs Department to deal with the work of Monthly Happiness, Merchant Offer



11. Follow up related affairs of the public bus route with DSAT

- Related survey about public bus has been finished in the campus and the reflection is good.

12. Follow up the affairs of DSAMA Forum

13. Follow up the affairs of UMSU APP

14. Related work of Innovation activities award plans: promote, release related regulations

- Plans and arrangements for March

1. Attend Executive Committee meeting and open meeting of Board of Directors.

2. Attend departments' meetings and assist with related work

3. Attend related administrative meetings and off-campus activities

4. Attend visiting schedules

5. Visit DSAT and discuss related affairs of the public bus route

6. Follow up related activities affairs of

7. Follow up affairs of UMSU APP

8. Schedule times to meet with sub-organizations representatives

- Meet with representatives of student associations of every faculty first

9. Related work of innovation activities incentive plan

- Invite guests to be professional judges

- Book the venue

- Promote to sub-organizations

- Plan the promotions plans which are for the whole campus students

### **Vice-Director General Harry Fung**

- February working reports

1. Attend the second open meeting of Board of Directors

2. Be a guest in the second Executive Committee meeting

3. Visit Secretário para os Assuntos Sociais e Cultura

4. Attend the first members meeting

5. Hold the meeting with CMDO

During the meeting, CMDO reflected the situation about the usage rate of N8 swimming pool is low (especially morning frame). Monthly tickets plan and related course may be pursued to increase students' total usage rate of N8 swimming pool.

6. Attend Tertiary Education Services Office Subsidy Explanation Meeting

7. Attend Student Union of Kiang Wu Nursing College of Macau Inauguration ceremony

8. Attend Fujian University Macau Student Association (FUMSA) Inauguration ceremony

9. Attend Academic Association Inauguration ceremony

10. Provide receptions for the exchange group from Fudan University

11. Preparation work for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement

- Complete Preparatory Committee's name list

- Hold and host the first Preparatory Committee meeting

- Distribute every department's work

- Discuss the theme of the summit

- Submit the subsidy application to Tertiary Education Services Office

- Look for business sponsors

- Recruit activities helpers



- Collate universities and colleges' list and guests' list, deliver the second-time invitations
- Plans and arrangements for March
  1. Attend visiting schedules
  2. Accept the invitation and attend related administrative meetings and off-campus activities
  3. Be a guest in March Executive Committee Meeting
  4. Attend departments' meeting and assist with related work
  5. Attend Sports Committee Meeting to discuss sports fields and arrangements of activities
  6. Preparation work for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement
    - Hold and host the second Preparatory Committee Meeting
    - Distribute every department's work
    - Draw up the theme of Student Forum
    - Look for business sponsors
    - Start to recruit activities helpers
    - Collate universities and colleges' list and guests' list. Confirm the name list with SAO and assist to deliver the invitations
    - Invite speech guests

### **The Secretariat**

- February working reports
    1. Complete inauguration ceremony preparatory work and collate related information
    2. Complete the check of the Board of Directors' first meeting minutes and English translation work
    3. Attend the visit to Secretário para os Assuntos Sociais e Cultura
    4. Write news release of visiting Secretário para os Assuntos Sociais e Cultura
    5. Attend the Board of Directors' first meeting
    6. Attend members meeting
    7. Follow up the foreign affairs and internal writ affairs of UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement (abbreviation: May Fourth activities in the following)
    8. Assist Human Resources Department to complete the recruitment of members and attend the first members meeting
    9. Hold the Secretariat's first meeting and distribute related work
  - Plans and arrangements for March
    1. Because of the salary payment problem, the administrative secretary contract will be signed in this month.
    2. Attend the visit to Education and Youth Affairs Bureau, have the meeting with Vice Rector Prof. Ni Ming Shuan then complete news release and meeting minutes
    3. Assist every department with the work of letters writing and English translation
    4. Complete English translation of the Board of Directors meeting minutes
    5. Attend May Fourth Activities Preparatory Committee meeting (Edit group booklets, guest invitations etc.)
    6. Assist every department to deal with related writ work
- 21:57 Summer Shum took a seat





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### Treasury

- February working reports
  1. Complete bank accounts transfer
  2. Complete members meeting, administrative secretaries' salary, daily expenses, administrative income and expenses reports of eight departments for January and February.
  3. Complete 2017 financial report
  4. Attend the second open meeting of Board of Directors
  5. Attend members meeting
  6. Discuss the extra budget with SAO
  7. Complete the information preparation for Financial Explanation Meeting
  8. Deal with sub-organizations' prepay applications
  9. Visit the head of Secretário para os Assuntos Sociais e Cultura
  10. Finish the check then submits 2018 UMSU subsidy application information
  11. Inform some sub-organizations that they cannot submit applications and explain the reasons
  12. Write the letters of thanks, visit letters to Macau Foundation and Henry Fork Foundation
  13. Communicate with Macau Foundation and Henry Fork Foundation about the reapply of organizations certificate
  14. Attend Tertiary Education Services Office Subsidy Explanation Meeting
  15. Inform sub-organizations of the affairs of Tertiary Education Services Office second-phase subsidy application
  16. Deal with the sub-organizations' activities reports which are submitted to Tertiary Education Services Office
- Plans and arrangements for March
  1. Hold the first Financial Explanation Meeting
  2. Finish sub-organizations' refund and collections for 2017
  3. Deal with BATCH 2 sub-organization application
  4. Attend the third open meeting of the Board of Directors
  5. Deal with sub-organizations' prepay applications
  6. Issue the application illustration of the part of extra budget
  7. Apply extra budget to SAO
  8. Deal with sub-organizations' income and expense reports
  9. Attend visiting schedules
  10. Deal with the changes of the activities which are subsidized by Tertiary Education Services Office and submit activities reports
  11. Deal with sub-organizations' documents which are submitted to Tertiary Education Services Office for subsidy application, then submit to Tertiary Education Services Office.
  12. Finish the check then submits 2018 UMSU subsidy application information to Henry Fork Foundation
  13. Inform every sub-organizations of the release time of subsidy budget

Supplemented by Vice-Treasurer General James Liu: Because organizations construction documents will be approved on 2018 March 1st, Henry Fork Foundation subsidy applications will be submitted in March

Supplemented by Vice-Treasurer General Candy Un: Tertiary Education Services Office subsidy application for next semester has started, related application deadline is on April 1st, e-mails have been sent to inform every sub-organizations.





### Member Affairs Department

- February working reports
  1. Visit the head of Secretário para os Assuntos Sociais e Cultura
  2. Sign the administrative contracts with the commercial tenants who have replied the Merchant Offer
  3. Hold February Monthly Happiness
  4. Prepare for March Monthly Happiness
  5. Have the meeting with CMDO
- Plans and arrangements for March
  1. Hold department meeting
  2. Attend the open meeting of the Board of Directors
  3. Sign the administrative contracts with the commercial tenants who have replied the Merchant Offer
  4. Follow up the adjustment affairs of 73 route, attend the meeting with DSAT and distribute questionnaires.  
Suggested by Head of Culture and Leisure Department Joel Fan: About the questionnaire for the bus route, put some specific questions in the questionnaire and do the survey to the bus department personally  
Suggested by Director General MC Ouyang: When doing personally survey, we can require SDS to provide related statistics about students' bus-taking situation
  5. Hold March Monthly Happiness
  6. Prepare for April Monthly Happiness
  7. Complete *University of Macau Petition Form*
    - Since some students did not fill in the correct e-mails when writing the questionnaires, reply cannot be given
    - Suggested by Treasurer General Summer Shum: We can reply some important questions on the UMSU Facebook regularly
    - Prepare for street interview plan

### Social Affairs Department

- February working reports
  1. Attend the second open meeting of Board of Directors
  2. Attend members meeting
  3. Follow up and promote the affairs of DSAMA Forum
  4. Visit the head of Secretário para os Assuntos Sociais e Cultura
- Plans and arrangements for March
  1. Prepare for the early-period activities for Young Leader Summit
  2. Prepare the prospectus of recycling equipment for Resource recycle
  3. Schedule the time to meet with DSPA
  4. Hold department meeting
  5. Send e-mails to enquire this year's theme of Macau Young Leader Summit

Suggested by Head of Human Resources Paul Lin: UMSU should play the supervising role in the plan of recycling equipment for Resource recycle. DSPA and Universities and colleges in Macau are suggested to carry out the plan.

Vice-Director General Ivan Ieong: There is no conflict, UMSU can play the roles of both supervising and executing.



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Suggested by Head of Culture and Leisure Department Joel Fan: UMSU can set up a place for trial implementation using its resources, then promoted by DSPA to other universities and colleges in Macau so that middle schools can involve together.

22:15 Charlie Jeong took a seat

### **Culture and Leisure Department**

- February working reports
- 1. Prepare March 「White Day」 activities
  - Amulet booth
  - Backdrop photography
  - Soft drinks distribution
  - Chocolate distribution
  - Locker pairing

Suggested by Secretary General Elaine Tan: We can extend the time of backdrop photography for graduates to take second-time graduation photos on March 28th

Replied by Head of Culture and Leisure Department Joel Fan: We will make adjustment with SAO and sub-organizations which have applied for booth

2. Cooperate with Public Relations Department to discuss detailed content with sponsors
  3. Prepare O-camp with Human Resources Department
  4. Prepare for Hong Kong Exchange Camp
  5. Write prospectus of orientation
  6. Hold Culture and Leisure Department orientation meeting
  7. Make schemes for May Fourth participants exchange activities
- Plans and arrangements for March
    1. Conclude 「White Day」 activities
    2. Prepare for Hong Kong Exchange Camp
    3. Prepare O-camp with Human Resources Department



4. Prepare for the latter half of the year's culture and leisure activities
  - Sub-organizations Fest
  - New academic year orientation (O-NIGHT, O-CAMP)
  - Halloween activities
  - UMSU 25<sup>th</sup> series activities (quiz, contents such as about UM, current affairs, UMSU regulations etc. can be included)
5. Assist with the preparation for May Fourth Activities
6. Attend the meeting for Rector Prof. Yonghua SONG and student representatives

### **Information Department**

- February working reports
  1. Complete the domain renewal
  2. Update website information
  3. Pay January SMS bill to CTM
  4. Visit Secretário para os Assuntos Sociais e Cultura
  5. Follow up the APP process
  6. Check the idle computers and screens
  7. Confirm the direction of UMSU development history information
  8. Adjust the UMSU website layout in the phone
  9. Try to quicken the post frequency, including FACEBOOK page, Wechat official account and UMSU website
- Plans and arrangements for March
  1. Update UMSU Wechat official accounts layout
  2. Collect and prepare the information of UMSU development history



3. Update sub-organizations' information
4. Search for the price of UMSU advertising video
5. Complete the authentication renewal of Wechat platform
6. Assist with 「White Day」 promotion work
7. Hold department meeting

Supplemented by Head of Information Department Kenny Hoi: UMSU APP is almost completed, after the confirmation of Merchant Offer commercial tenants, the part of Merchant Offer will be added

### **Promotion Department**

- February working reports
  1. Attend the second open meeting of Board of Directors
  2. Attend members meeting
  3. Visit Secretário para os Assuntos Sociais e Cultura
  4. Hold department meeting
  5. Follow up the affairs of Notebook Design Competition
  6. Design May Fourth Series Activities promotion posters
- Plans and arrangements for March
  1. Issue first-phase promotion periodical
    - It is estimated to complete the printing on March 15th
    - Total number is 500
    - Distribution places are UMSU, library

Suggested by Director General MC Ouyang: Distributed with Monthly Happiness together
  2. Souvenirs Design Competition promotion
  3. Notebooks Design Competition promotion
  4. Assist other departments with their promotion work

22:59 Harry Fung, Sabino Chao left the seat

23:01 Helen Chen left the seat

23:01 Harry Fung, Sabino Chao took a seat



### General Services Department

- February working reports
  1. Attend the open meeting of Board of Directors
  2. Attend members meeting
  3. Visit Secretário para os Assuntos Sociais e Cultura
  4. Attend May Fourth Activities preparatory meeting
  5. Collate the list of songs which can be used in sub-organizations' activities
  6. Discuss the affairs of recycling old computers with SAO
  7. Lend the stuff to sub-organizations
  8. Discuss the affairs of repairing broken cabinets with SAO
  9. Buy the stuff for UMSU
  10. Update the table of stuff which are available for sub-organizations to rent
  11. Update UMSU Stuff table
  12. Edit sub-organizations renting guideline
  13. Discuss the affairs of recycling easy rollers with Social Affairs Department
  
- Plans and arrangements for March
  1. Hold the first department meeting
  2. Attend visiting schedules
  3. Attend the third open meeting of Board of Directors
  4. Attend May Fourth Activities preparatory meeting
  5. Lend the stuff to sub-organizations
  6. Discuss the affairs of repairing broken sub-organizations' cabinets with the President of Culture and Recreational Association
  7. Collate the UMSU Valuables Table

Suggested by the Head of Information Department Kenny Hoi: About adding new UMSU stuff, it is suggested to add new dry boxes to put photographic equipment

Head of Members Affairs Department Sabino Chao: We can promote UMSU available stuff on Wechat official account to students, such as calculator, dictionary etc.

Director of General MC Ouyang: We need to deal with and change the old computers and get some useful computers.

Suggested by Head of Culture and Leisure Department Joel Fan: We can apply to put some booth in the E6 tea rooms for students to put the stuff during midterm and final exams



### **Public Relations Department**

- February working reports
  1. Attend the open meeting of Board of Directors
  2. Be a guest in the second Executive Committee Meeting
  3. Attend Student Union of Kiang Wu Nursing College of Macau Inauguration ceremony
  4. Visit Secretário para os Assuntos Sociais e Cultura
  5. Attend member recruitment interviews
  6. Attend members meeting
  7. Provide receptions for the exchange group from Fudan University
  8. Look for related sponsors of 「White Day」
  9. Hold the first department meeting
- Plans and arrangements for March
  1. Sponsor the May Fourth Activities
  2. Sponsor UMSU 25<sup>th</sup> series activities
  3. Attend visiting schedules
  4. Attend campus and off-campus activities
  5. Assist with Merchant Offers

### **Human Resources Department**

- February working reports
  1. Attend the second open meeting of Board of Directors
  2. Visit Secretário para os Assuntos Sociais e Cultura
  3. Hold the first members meeting
  4. Finish member recruitment and selection
  5. Prepare for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement and follow up the affairs of helper recruitment
  6. Complete volunteer certificates of inauguration ceremony
- Plans and arrangements for March
  1. Attend visiting schedules
  2. Attend the open meeting of Board of Directors in March
  3. Prepare for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement
    - The affairs of helper recruitment
  4. Hold the department meeting
  5. Optimize the interviews and selection
  6. Collate new and member lists
  7. Write new member lists announcement
  8. Inform members to get volunteer certificates of inauguration ceremony
    - Issue the announcement on March 20<sup>th</sup> to inform members to get certificates
  9. Prepare for O-camp
    - Because the scheduled time has a conflict with midterm exams, it is necessary to delay and confirm the location and time again.



- Plan the department trainings
- Plan the affairs of Autumn recruitment

#### **IV Related arrangements of the open ceremony of UMSU 25<sup>th</sup> series activities**

1. Every department's work distribution:  
The Secretariat (one Vice-Secretary General, be responsible for writ work)  
Public Relations Department (Be responsible for sponsor, guest reception etc.)  
Promotion Department (Be responsible for designing posters)  
General Services Department (Stuff, set up the venue)  
Information Department (Online promotion and lucky draw activities)
2. Suggestions for lucky draw activities by Wechat sharing: Earphone, Bluetooth speaker, air tickets, buffet)
3. Process:
  - Final preparation before the start of opening ceremony
  - Opening ceremony begins
  - Introduce guests
  - Invite the present Director to give a speech
  - Invite the Founding President to give a speech
  - Invite university leaders to give a speech
  - Issue certificate of appreciation
  - Invite main guests to the stage to do ribbon-cutting
  - Ending

#### **V Related arrangements of Financial Briefing Meeting, financial reports of UMSU and UMSU consultation**

1. Time:
  - March 14<sup>th</sup> (Wednesday) 17:00—19:00
  - March 17<sup>th</sup> (Saturday) 13:00—15:00Director of General MC Ouyang: After Financial Briefing Meeting, financial reports of UMSU will be explained right away and continue UMSU consultation

#### **VI Next meeting time**

Date: 6<sup>th</sup> April, 2017 (Friday)

Time: 20:00

Venue: Venue: Student Activity Center Room 1013 (E31-1013)

#### **VII Extempore motion**

1. Attend I-NIGHT of IFT
  - Time: 18:00 on March 17<sup>th</sup>
2. It is planned to hold joint events with student unions of universities and colleges of Macau with the background of UMSU 25<sup>th</sup> anniversary





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- Purpose: Gather universities and colleges of Macau together. Look forward to establish the joint programs of local universities and colleges
  - Form: Group competitive activities: such as City Orienteering, film promotion videos of the joint universities and colleges, Carnival
3. Do the regular self-checking of completion degree of platforms which are during running for election.