



Date of Meeting: May 19th, 2018 (Saturday)

Time of the Meeting: 21:18

Venue: E31 Student Activity Center Room 1013(E31-1013)

Meeting Host: MC Ouyang

Note Taker: Elaine Tan, Helen Chen

Attendees: MC Ouyang, Ivan Ieong, Harry Fung, Elaine Tan, Helen Chen, Candy Un, James Liu, Paul Lin, Hugo Kuong, Sabino Chao, Joel Fan, Jimmy Li, Kenny Hoi

Absentees: Summer Shum, Chiian Ho, Michael Li, Chialing Chen

Guest: Charlie Ieong

#### Meeting Agenda:

- I Approval of meeting agenda
- II Approval of previous meeting minutes
- III Departments' work and activity reports and arrangements
- IV The opinions for the foundation of new sub-organizations
- V Mid-period self-criticism
- VI Next meeting time
- VII Extempore motion

#### I Approval of meeting agenda

1. Vote for the *Meeting Agenda*

9 affirmative votes: Ivan Ieong, Harry Fung, Elaine Tan, Helen Chen, Candy Un, Paul Lin, Hugo Kuong, Sabino Chao, Joel Fan

0 dissenting vote

1 abstention vote: MC Ouyang

2. *Meeting Agenda* approved

21:22 James Liu took a seat

21:23 Jimmy Li took a seat

#### II Approval of previous meeting minutes

1. The corrected part of previous *Meeting Agenda*

- In the second point of Treasury report:

Correct 「.....對其他活動及其他本澳高校不公平」 as 「.....對其他未獲批的活動不公平」, Correct 「.....四月十一日.....」 as 「.....四月十一日前.....」, Correct 「財務長沈晴醒提醒」 as 「財務長沈晴提醒」

2. Vote for the previous *Meeting Agenda*

11 affirmative votes: Harry Fung, Ivan Ieong, Elaine Tan, Helen Chen, Candy Un, James Liu, Paul Lin, Hugo Kuong, Sabino Chao, Joel Fan, Jimmy Li

0 dissenting vote

1 abstention vote: MC Ouyang

3. Previous *Meeting Agenda* approved



**III Departments' work and activity reports and arrangements**

**Director General MC Ouyang**

***April Finished Work***

1. Hold and host the fourth open meeting of Board of Directors
2. Attend the fourth Executive Committee Meeting
3. Attend Macau Foundation
4. Visit Education and Youth Affairs Bureau
5. Attend the first member meeting of Youth Forum of Postgraduate Association of Macau University of Science and Technology
6. Attend Library Committee Meeting
  - Start to carry out the plan of extend library closing time until 3 am during examination period.
7. Attend Talking with the head of Secretaria para os Transportes e Obras Públicas, STOP
8. Attend the Unveiling Ceremony of Wall of Great Wisdom
9. Attend Good Advice Award Ceremony
10. Attend BOC Cup Award Dinner Party
11. Attend Educational Administrative Committee Meeting
12. Attend Campus Development Committee Meeting
  - The situation of repairing after Hato typhoon
  - The fitment situation of campus facilities and laboratories
13. Attend the opening ceremony of UM Open Day
14. Prepare and finish the activities of UM Open Day E-Sports experience activities
15. Attend the opening ceremony of Communication Week
16. Attend the school board meeting
17. Attend the regular meeting with Registry
18. Attend the meeting with CMDO
  - Bicycle Plan will be in the charge of UMSU in June
  - Booking Rules have been updated on CMDO website
  - UM BBQ site construction will be finished by the end of the year
  - Personal second carports (private cars) application will be open in August, the charging regulations of second carports is now being formulating.
  - The motorcycle parking lot near Postgraduate House is now being constructing.
19. Send the email to DSAT to get the further explanation about bus routes and the app
20. UMSU App has been uploaded on Android (being internal examining and updating). The problems for the IOS version app are now being solved.

***May Working Plans***

1. Attend related campus executive meetings and campus and off-campus activities.
2. Organize and hold May Open meeting of Board of Directors
3. Attend May Executive Meeting
4. Carry out mid-year criticism
5. Prepare the work for next academic year
6. Prepare the material for the meeting with CMDO
  - Apply E6 regular venue-booking (In the charge of Head of Information Department Kenny Hoi)
  - Apply the places for hanging posters in Hi-bye Bridge (In the charge of Head of Culture and Leisure Department Joel Fan)



**Vice Director General Ivan Ieong**

***April Finished Work***

1. Attend the fourth open meeting of Board of Directors
2. Be the guest of the fourth Executive Committee Meeting
3. Attend the meeting for the rector and students of FST (Due to the time, there are less chances to raise a question.)
  - It is approved to add more outdoor motorcycle ports
  - It is not approved to extend or open for 24 hours (such as FST, E31)
  - It is not approved to open empty classrooms on the second floor of E6 or on the first floor of FST
  - Present the advice of adding recycling boxes to the rector
4. Hold the meeting with CMDO
  - Bicycle Plan will be in the charge of UMSU in June
  - Booking Rules have been updated on CMDO website
  - UM BBQ site construction will be finished by the end of the year
  - Personal second carports (private cars) application will be open in August, The charging regulations of second carports is now being formulating.
  - The motorcycle parking lot near Postgraduate House is now being constructing.
5. Attend Polícia Judiciária universities and colleges internet safety crime precaution meeting
6. Inspect the new-added 73x route with the Head of Members Affairs Department:
  - 73x does not provide much help to students
  - Members Affairs Department will issue the google form related to 73x.
7. Assist Macau KWNC Students' Union sub-organizations with-“關愛之光” HIV Preventing Exhibition in E6
8. Assist Members Affairs Department with the work of Monthly Happiness.
9. Follow up UMSU App Affairs:
  - Android version has been updated (built-in test)
  - There are some problems of the app of IOS version
10. Innovation Award Plan:
  - Final competition has been held on April 25<sup>th</sup>  
First place: 拼盡( UMSU Astronomical Society, UMSU Geographical Studies)Association)  
Second place: 慈善與我，平等與你 ( UMSU Sports Association, UMSU Chamber Music Society, UMSU Basketball Club )  
Third place: Happy Friday (UMSU Guitar Association, CCLSUMSU, UMSU Music Society)

***May working plans***

1. Be the guest of May Executive Committee Meeting)
2. Attend May open meeting of Board of Directors
3. Attend all departments' meetings and assist with related work
4. Attend related executive meetings and off-campus activities
5. Follow up the related affairs of public buses with DSAT
6. Follow up affairs of UMSU App
7. Carry out mid-year criticism
8. Prepare the work for next academic year
9. Prepare related materials for the meeting with CMDO



**Vice Director General Harry Fung**

**April finished work**

1. Attend the fourth open meeting of Board of Directors
2. Attend the fourth Executive Committee Meeting
3. Have the meeting with CMDO
  - Bicycle Plan will be in the charge of UMSU in June
  - Booking Rules have been updated on CMDO website
  - UM BBQ site construction will be finished by the end of the year
  - Personal second carports (private cars) application will be open in August, The charging regulations of second carports is now being formulating.
  - The motorcycle parking lot near Postgraduate House is now being constructing.
4. Attend the inauguration ceremony of the Macau E-Sports Federation
5. Attend the ICC Academy Competition Awards ceremony
6. Attend the Security Liaison Network of Colleges and Universities of the judicial police
7. The 25th anniversary series of the University of Macau and Students' Union May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit series activities preparation:
  - Hosting the Third Preparation Committee meeting
  - Distribution of work for different departments
  - Start to making souvenirs
  - Identify the representative list and issue the notice
  - Sort out the activity process
  - Confirm business sponsors

**May working plan**

1. Attend the related executive meetings and activities in and off campus
2. Attend the May open meeting of Board of Directors
3. Attend the May Executive Committee meeting
4. Carry out mid-year criticism
5. Assist with the preparation of the work for the next academic year
6. Prepare related materials for the next meeting with CMDO
7. The 25th anniversary series of the University of Macau and Students' Union May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit series activities preparation:
  - Hosting the Fourth Preparation Committee meeting
  - Distribute the work for different departments
  - Confirm all the information and make the group books
  - Arranging volunteer work
  - University representative accommodation arrangements
  - Organize activities process
  - Arrange for opening ceremony
  - Start the Activities

**Secretary General Elaine Tan**

**April finished work**

1. Attend the fourth open meeting of Board of Directors
2. Checking completion of the Chinese and English version of the meeting minutes for the Third open meeting of Board of Directors
3. Assist with other departments' clerical work
  - Complete Social Affairs Department thanks letters for 2018 Macau Youth Summit (University of Macau Sub-forum) guests



- Complete the Innovation Award Plan scoring form and the pdf of detailed rules
  - Complete early-period meeting minutes of Culture and Leisure Department sub-organizations Festival
4. Follow up the work of May Fourth Youth Summit
- Attend the May Fourth Youth Summit Preparatory Committee meeting and complete the meeting minutes
  - Complete the university reception matching list and hold reception explanation meeting
  - Complete the type setting and printing of the activity Group books
  - Follow up opening ceremony guests' invitation reply
  - Contact Dr. Shen Xuhui via email to follow up the arrival time and place in the Macau
  - Complete the opening ceremony media materials
  - Send activity closing ceremony invitation letters

**May working plan**

1. Attend the fifth open meeting of Board of Directors
2. Checking completion of the Chinese and English version of the meeting minutes for the Fourth open meeting of Board of Directors
3. Attend the May Fourth Youth Summit event (opening and closing ceremony, forum, etc.)
4. Complete the remaining work of the May Fourth Youth Summit
  - Product and distribute the certificate of appreciation to universities, participation certificates to helpers and participants.
  - Prepare leave letter to staff
5. Attend members training camp
6. Assist departments to complete the relevant clerical work

**Vice Secretary General Chiian Ho (Vice Secretary General submitted the report before the meeting)**

**April finished work**

1. Attend the fifth open meeting of Board of Directors and other related meetings
2. Finish the third open meeting of Board of Directors meeting minutes
3. Attend May Fourth Preparatory Committee related meetings
4. Follow May Fourth activities clerical work
  - Contact local universities
  - Follow up the reply of invitations of May Fourth activities to universities and confirm the final number of members
  - Complete other external affairs work
5. Assist with departments to complete the relevant clerical work

**May working plan**

1. Attendance at the fifth Public Council and other related meetings
2. Completion of the meeting minutes of the fourth open meeting of Board of Directors
3. Attend related activities of May Fourth Youth Summit
4. Follow Up May Fourth Youth Summit clerical work
5. Complete of the clerical work of May Fourth Youth Summit
  - Coordinate the reception work in colleges and universities
  - Assist with the reception
6. Assist departments to complete the relevant clerical work



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**Vice Secretary General Helen Chen**

***April finished work***

1. Attend the fourth open meeting of Board of Directors
2. Visit Macao Foundation
3. Assist with the clerical work of May Fourth activities
4. Assist with other departments to complete the relevant work
  - Assist with Culture and Leisure Department to send related mails in the early period of the meeting about Sub-Organization Festivals
  - Assist Secretary General in finishing related secretarial work
5. Participation in the opening ceremony of the "Great Wall of Wisdom"

***May working plan***

1. Attend the fifth open meeting of Board of Directors
2. Attend the May Fourth Youth Summit events (opening and closing ceremony, forum, etc.)
3. Assist with related reception work of May Youth Summit
  - Reception of May Fourth Youth Summit Mr. Li Zanrong lecturer
  - Assist with Human Resources Department to complete the related work of University delegates of May Fourth Youth Summit accommodation
  - Completion of the May Fourth Youth Summit Youth Forum II Press release
4. Attend the members training camp
5. Assist with departments to complete the relevant work
  - Completion of the relevant mails sent by Culture and Leisure Department and sort out the name list of attendants

Suggested by Director MC Ouyang: During the summer vacation, the secretariat is responsible for the inspection of the general mails, and timely notify each department of related information.

**Treasurer Summer Shum (the treasurer submitted the report before the meeting)**

***April finished work***

1. Attend the fourth open meeting of Board of Directors
2. Completion of the first phase of extra funding for the sub-organizations
3. Deal with of the changes and prepay application of sub-organizations activities
4. Attending opening ceremony of UMSU May Fourth Commemoration Event
5. Attending the opening dinner of UMSU May Fourth Commemoration Event
6. Visit New Youth Association to know about supporting affairs
7. Participation in the opening ceremony of the " Great Wall of Wisdom "
8. Complete the additional funding applications guidelines
9. Complete seven statements of income and expenditure for general organization activities
10. Follow up Graduation Commission with related affairs of subsidy application

***May working plan***

1. Attend the fifth open meeting of Board of Directors
2. Deal with sub-organizations the third phase new activities application
3. Announce UMSU second phase expenses
4. Complete the first phase financial report
5. Deal with the statements of income and expenditure and applications of related activities

**Vice Treasurer General Candy Un**

***April finished work***

1. Attend the fourth open meeting of Board of Directors
2. Visit Tertiary Education Services Office





3. Deal with Tertiary Education Services Office second phase applications submitted by sub-organizations and submit applications on time
4. Deal with sub-organizations' activities changing and prepay applications
5. Attending the opening ceremony of UMSU "May Fourth Commemoration Events"
6. Attending the opening dinner of UMSU "May Fourth Commemoration Events"

Suggested by Vice Treasurer General Candy Un: The situation of delay submission of activities reports is serious. After reminding all sub-organizations to submit activities reports delay submission statement, there is an improvement.

**May working plan**

1. Attend the fifth open meeting of Board of Directors
2. Attend visiting schedules
3. Deal with sub-organizations' activities changing and prepay applications
4. By the current of this year, the situation of delay submission of activities reports and the activities reports are not fit in requirement is serious. All the sub-organizations will be reminded again to submit activities reports on time.

**Vice Treasurer General James Liu**

**April finished work**

1. Attend the fourth open meeting of Board of Directors
2. Visit Macao Foundation
3. Complete and submit Finish the activity report of Cai's Cultural Foundation
4. Urging the Macao Cultural Bureau, Macao Foundation and Henry Fok Foundation to announce the results of this year's subsidized activities
5. Inform sub-organizations of the results of this year's Henry Fok Foundation
6. Inform sub-organizations of this year's Macao Cultural Council funding results
7. Complete last year Cai's Cultural Foundation Fund transfer work
8. Complete last year's Macao Foundation remaining refund work
9. Complete and submit the April Macao Cultural Bureau Activity Report

**May working plan**

1. Inform sub-organizations of the results of this year's Macao Foundation funding
2. Complete last year's Macao Foundation remaining refund work
3. Urge sub-organizations to submit and deal with the Macao Cultural Bureau, Henry Fok Foundation and Macao Foundation Activity Reports
4. Attend UMSU May Fourth series memorial activities
5. Attend visiting schedules as well as in and off campus activities
6. Attend the fifth open meeting of Board of Directors
7. Assist with departments to complete the related financial work

Director General MC Ouyang: Remind the Financial minister to collate the expenditure of the student union and prepare for August to accept the Batch 2 application data. In addition, sub-organizations members should be reminded of the application details and procedures in a timely manner so as to avoid duplicating the problems encountered in the last batch of applications.

**Member Affairs Department**

**April Finished work**

1. Hold department meetings
2. Attend open meeting of Board of Directors
3. Follow up Merchant Offers
4. Push out UMSU Advice Form



5. Follow up related affairs of campus public transportation
6. Organize April Monthly Happiness
7. Be the guest in April Executive Committee meeting
8. Release 73x opinions Questionnaire
  - In addition, it is reported that UM relevant departments will adjust "10 hours of movement" system in the coming year. Since this month has pushed out the questionnaire about 73X bus route, so other questionnaires will not be considered in this month.

### ***May working plan***

1. Plan Monthly Happiness for the next half of the year
2. Attend open meeting of Board of Directors
3. Prepare questionnaires for the next year
4. Study the promotion intensity of members' welfare and rights
5. Plan the promotion of Merchants Offer
6. Follow up the merchants of Merchant Offer
7. Arrange cooperation invitation of the second phase Merchant Offer

Director General MC Ouyang asked: Does the number of merchants of Merchant Offer increase? What is the current number?

Head of Member Affairs Department Sabino Chao: There are more than 30.

Director MC Ouyang: Is there an accurate number?

Suggested by Head of Member Affairs Department Sabino Chao: Since it is close to the end of the semester, department meetings cannot be held due to the insufficient members. The exact number of merchants will be confirmed later.

Suggested by Head of Member Affairs Department Sabino Chao: About the next semester's Monthly Happiness activities, is there any suggestion on stuff?

Comments from members of the meeting: card sets, eco-friendly bags, cooperation with merchants (e.g. IFT coffee benefits cooperating with STARBUCK)

Suggested by Head of Culture and Leisure Department Joel Fan: Corresponding stuff can be pushed out relating to festivals (Mid-Autumn Festival and Halloween)

### **Social Affairs Department**

#### ***April Finished work***

1. Attend open meeting of Board of Directors
2. Hold department meetings
3. Hold the 2018 Macau Youth Summit (University of Macau Sub-forum)
4. Attend 2018 Macau International Environmental Cooperation Development Forum and exhibition
5. Regarding asking the Kaohsiung government about resource recycling, the agency has not yet responded, and is expected to meet with the EPA in May to discuss the resource recycling machine.

#### ***May working plan***

1. Send mails to the EPA and book a meeting to talk about the resource recycling machine
2. Continue to develop and follow up the affairs of E6 News focus area
3. Refer to IFT that bringing personal water bottles can buy pearl milk tea at preferential prices to promote environmental protection
4. Set an environmental day and work with different types of shops (TBC)

Suggested by Director General MC Ouyang: Social Affairs Department can organize some activities cooperating with Member Affairs Department Monthly Happiness





## Culture and Leisure Department

### *April finished work*

1. Attend open meeting of Board of Directors
2. Hold department meetings
3. Attend May Fourth activities meeting
4. Assist with the preparatory work of May Fourth activities
5. Attend the opening ceremony of UMSU "May Fourth Commemoration activities"
6. Hold the meeting with CMDO
7. Complete the UMSU promotional film shooting

### *May working plan*

1. Handle the content of "May Fourth activities", including the activities dates and guest reception, etc.
2. Attend open meeting of Board of Directors
3. Prepare members orientation camp activities
4. Prepare Sub-Organizations Week
5. Prepare for UMSU members orientation camp and orientation night
6. Hold department meetings

#### • **Sub-Organizations Week**

Head of Culture and Leisure Department Joel Fan shows student activity Center Room e31-1001 sketch map which is about 70 sub-organizations booth during Sub-Organizations Week and draws up related arrangements.

Director General MC Ouyang: The number of sub-organizations is bigger than that of last year, the space may become narrow, has the practicability been considered?

Head of Culture and Leisure Department Joel Fan: It is feasible.

Director General MC Ouyang: the test need to be carried out in advance.

Head of Culture and Leisure Department Joel Fan: On August 19<sup>th</sup>, the site will begin to be decorated. for this, it will be discussed again with SAO whether can decorate in advance. A film about booth location drawing during Sub-Organizations Week will be finished at the beginning of July.

#### • **Members Orientation Camp**

Suggested by Head of Human Resources Department Paul Lin: sub-organizations orientation camps will be held during August and September and the location is often in Zhuhai, we can discuss with the marketing manager of Zhuhai Lodging Villa whether there is any discount on the order of the University of Macau and its affiliated organizations.

Suggested by Head of Culture and Leisure Department Joel Fan: Later may contact the manager to discuss related affairs.

#### • **Freshman Orientation Night**

- In the form of a screenplay, including a lottery and a mystery guest show
- Venue: N2 University Hall

Considered venues:

1. Football field- shelter and lighting settings are needed, there are insufficient funds
2. N1-site space may not be sufficient to accommodate excessive numbers
3. N8-N8 has had u-rock activities, but the freshmen have not been to N2 to watch the show



**Information Department**

***April finished work***

1. Attend the fourth open meeting of Board of Directors
2. Complete the SU promotion film shooting work
3. May Fourth Youth Summit
  - Attend May Fourth Preparatory Meeting
  - Be responsible for May Fourth activities Photo shooting work
4. Update the APP background information (only the Android user side, the IOS user side is temporarily unable to be updated)
5. Help to promote Notebook Design Competition and Souvenir Design Competition
6. Prepare for the Macao Electric Competition Day
7. The third Innovative Activities Award Plans photography and live broadcast work
8. KWNC Students' Union sub-organizations with “關愛之光” HIV Preventing Exhibition in E6

***May working plan***

1. Attend the fifth open meeting of Board of Directors
2. Attending the May Fourth Youth Summit and be responsible for the photographic work
  - Assist with all activities to process successfully
3. Follow APP Progress
4. Attend 2018/2019 Notebook Ownership Program for UM Members meeting
5. Deal with lottery sharing activities on Facebook pages
6. Attend member orientation camp
7. Plan the work for the next half academic year

Added by the Head of Information Department Kenny Hoi: 2018/2019 Notebook Ownership Program for UM Members will be conducted in two rounds, from 21<sup>st</sup> to 24<sup>th</sup> (E31 Student Activity Centre) and September 3<sup>rd</sup> to 5<sup>th</sup> (lobby of E4 Anthony Lau Building)

**Promotion Department (report submitted by the Head of Promotion Department before the meeting)**

***April finished work***

1. Attend the open meeting of Board of Directors
2. Hold department meetings
3. Complete of the design of the book and the final contest
4. Completion of the 25th anniversary of the establishment of the Macau University Student Conference and the logo& Souvenir design Competition
5. Publication and dissemination of activities to promote the second issue of periodicals
6. Attend the May Fourth Preparatory Meeting and complete a series of designs, including posters, souvenirs, brand names, etc.
7. Complete the April Membership benefit poster
8. Complete of the Macau Youth Summit Forum activities related to the design of publicity

***May working plan***

1. Attend the open meeting of Board of Directors
2. Follow up the post-production of Notepad work
3. Follow up the production of souvenir works later
4. Attend May Fourth commemorative events
5. Assist with other department poster design
6. Plan work for the second half academic year



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### General Affairs Department

#### *April finished work*

1. Attend the fourth open meeting of Board of Directors
2. Attend the May Fourth Preparatory Meeting
3. Hold department meetings
4. Lend the equipment required for other sub-organizations
5. Purchase of materials required by the student union
  - Camera charger
  - Multifunctional plug-and-discharge
  - Whiteboard pen
6. Preparation and purchase of May Fourth items and souvenirs matters
7. Expenditure on administrative expenses of the finishing department

#### *May working plan*

1. Attend the fourth open meeting of Board of Directors
2. Attend visiting schedules
3. Attend May Fourth commemorative events
4. May Fourth Forum Venue layout
5. Convening of departmental meetings
6. Material required for the division of the Leasing club
7. Purchase of materials required by the student union
  - Moisture-proof box
  - Mosquito light
  - Floral hand wrist band
  - Calculator
8. Participation in training camps for officers and preparation of supplies
9. Plan school year work
10. Organize the Student Union material table
11. Transfer of venue leasing with information Department

Director General MC Ouyang: About higher education to do stall activities, the Head of General Affairs is interested in working with the department members?

Head of General Affairs Jimmy Li: It is feasible, but will be considered again.

Director General MC Ouyang: Members of the cabinet need to tidy up their seats and related materials during the summer vacation.

### Public Relations Department

#### *April finished work*

1. Attend the fourth open meeting of Board of Directors
2. Hold department meetings
3. Follow up May Fourth Youth Summit sponsorship issues
4. Arrange May Fourth Youth Summit PR work
5. Completes the student union propaganda film shooting
6. Attend the May Fourth Preparatory Committee meeting

#### *May working plan*

1. Attend visiting schedules
2. UMSU uniforms Sponsorship program
3. Activity sponsorship program for the first semester of the 2018-19 school year
4. Recruit plan for the first semester of the 2018-19 school year
5. Follow-up promotional film post-production



### **Human Resources department**

#### ***April finished work***

1. Attend the open meeting of Board of Directors
2. Hold department meeting
3. Circular of the editorial officer
4. Arrange to inform Youth Summit volunteer results
5. Submit Application for Autumn activities
6. Feedback from Collection Officers
7. Assist with May Fourth Youth Summit to be held
8. Assist in organizing the Division Innovation Award Scheme

#### ***May working plan***

1. Training camp for organization officers
2. Thematic training of organization officers
3. Arrange Autumn Activities
4. Negotiate the Fall Member handbook production
5. Attend the open meeting of Board of Directors
6. Updated annual attendance rate of officers
7. Planned work for the second half

Head of Human Resources Department Paul Lin: We will produce the Student Union Handbooks with the Promotion Department. We can refer to Zhejiang University Student Union Handbooks, the basic content such as student union and community introduction included in the Handbook.

Suggested by Director General MC Ouyang: The next semester orientation meeting time must be determined in advance, to prevent like this semester as hastily prepared.

### **IV The opinions for the foundation of new sub-organizations**

- The new club's branch office is unable to be present due to traffic accident

### **V Mid-period self-criticism**

- About old members participation in student union activities and the low spirits of work  
-The new minister will need all the officers (old and new) to conduct an interview and reconfirm the old members of the student union at the time of the handover of the new session.
- Lack of experience in some of the officers  
-Since the new batch of department members are freshmen and are not familiar with the internal workings of the Department, ministers need to spend more time and effort to cultivate them
- Insufficient staff for large events in student union  
-Recommend recruiting a group of volunteers for the school activities to help with specific activities

### **VI. Next meeting time**

Date: August 12, 2018 (Sunday)

Time: To be confirmed

Venue: E31 Student Activity Center Room 1013(E31-1013)

### **VII. Extempore motion**

- UMSU uniforms making



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Advised by Director General MC Ouyang: UMSU uniforms can be made into two different styles, that is, long-term use (short sleeves, and the design will have been used to the next few students) and the limited period of the use of the Service (windbreaker). If there are other comments, it can be made in advance of a meeting.