



The 20<sup>th</sup> University of Macau Students' Union

The Board of Directors' Fourth meeting

Meeting Minutes

Date of the Meeting: April 8th, 2018 (Sunday)

Time of the Meeting: 19:30

Venue: E31 Student Activity Center Room 1013(E31-1013)

Meeting Host: MC Ouyang

Note Taker: Chiian Ho

Attendees: MC Ouyang, Ivan Ieong, Harry Fung, Elaine Tan, Chiian Ho, Summer Shum, James Liu, Candy Un, Joel Fan, Hugo Kuong, Sabino Chao, Jimmy Li, Kenny Hoi, Chialing Chen, Michael Li, Paul Lin

Meeting Agenda :

I Approval of meeting agenda

II Approval of previous meeting minutes

III Departments' work and activity reports and arrangements

IV Discuss related affairs of setting up new organizations

V Arrangements for attending and reception of activities

VI Next meeting time

VII Extempore motion

**I Approval of meeting agenda**

1. *Vote for the Meeting Agenda*

9 affirmative votes: Harry Fung, Elaine Tan, Chiian Ho, James Liu, Sabino Chao, Jimmy Li, Kenny Hoi, Chialing Chen

0 dissenting vote

1 abstention vote: MC Ouyang

2. *Meeting Agenda approved*

19:41 Joel Fan, Candy Un, Paul Lin took a seat

19:57 Harry Fung took a seat

**II Approval of previous meeting minutes**

1. *Vote for previous Meeting Agenda*

13 affirmative votes: Ivan Ieong, Harry Fung, Elaine Tan, Chiian Ho, James Liu, Candy Un, Joel Fan, Hugo Kuong, Sabino Chao, Jimmy Li, Kenny Hoi, Chialing Chen, Paul Lin

0 dissenting vote



1 abstention vote: MC Ouyang

- Previous *Meeting Agenda* approved

### III Departments' work and activity reports and arrangements

#### Director General MC Ouyang:

##### March working reports

1. Hold and host the third open meeting Board of Directors
2. Attend the third Executive Committee meeting
3. Visit Henry Fok Foundation
4. Visit Education and Youth Affairs Bureau
5. Attend University of Macau Alumni Association New Year Party
6. Attend Association of Higher Education Students from Mainland China in Macao New Year Party
7. Attend inauguration ceremonies of PRSA and UM Reporter
8. Visit DSAT and discuss improvement solutions
  - Solutions after the discussion with the Director:
    1. Add new short-distance buses for a round trip of Nam San Garden
    2. Route 73 will refer to the rechanneled arrangements, which in terms of time periods, adjusted during Macau Grand Prix. It will stop by EDIFICO DO LAGO , PONTE de AMIZADE to CENTRO DE SAUDE DA AREIA PRETA
    3. Add express buses, which will run according to the routes that go and back between UM and Areia Preta stopping by fewer stops during a particular period. This will help UM staff and students to go and back to Areia Preta during class times.
9. Attend the lunch meeting for Rector, UMSU and sub-organizations
10. Attend the first quarter Financial Report Press Conference
11. Host the first UMSU Consultation
12. Attend Macau University of Science and Technology Youth Forum
13. Attend the Opening Ceremony of University of Macau Career and Internship Fair
14. Participate in the Library Committee Meeting
  - The plan that extends library's open time until 3am during May exam week will be submitted to the school and implemented.
  - Plan and prepare for providing study room booking online service
  - Look for places within campus for setting up 24-hour study rooms
15. Attend DSAMA Forum
16. Host Policia Judiciaria Forum
17. Attend the Opening Ceremony of UMPA Hou Keang Forum
18. Assist to deal with related affairs of extra budget
19. Finish bank accounts transfer
20. Prepare Zhejiang student leaders exchange group and get connected with Hong Kong and Macau Affairs Office
21. Prepare and hold the opening ceremony of 25<sup>th</sup> Activities
  - Finish the name list of Preparatory Committee



# 澳門大學學生會

Associação de Estudantes da Universidade de Macau

**University of Macau Students' Union**

- Distribute every department's work
  - Sort out the guest list of previous UMSU leading body members and send out the invitations
  - Draw up the formal ceremony procedures, rehearsal procedure and staff list
22. Submit bicycle dealing plans to STS
- They are mainly personal renting plans and organizations renting plans. We are still waiting for response from university authority
23. Deal with the problem that UM students cannot do the internship in Alibaba successfully
- Deal with the problem that Hong Kong students cannot do an internship. It is estimated that the problem will be fully solved by meeting with Alibaba at the end of May

## April working plans

1. Attend visiting schedules
2. Attend related executive meeting and campus and off-campus activities
3. Organize and hold April the Board of Directors' Meeting
4. Attend April Executive Committee Meeting
5. Follow up related affairs of public buses with DSAT
6. Follow up the STS bicycle dealing affairs
7. Make an appointment with Vice Rector to follow up the affairs of House Associations
8. Draw up the prospectus of 25<sup>th</sup> series activities closing dinner party
9. Carry out Zhejiang student leaders exchange tour
10. Prepare UM Open Day
  - Jointly hold the Electronic Sports Games Experience Day
  - UMSU booth
11. Urge CMTO to finish the venue booking notice

## Vice-Director General Ivan Ieong:

### March working reports

1. Attend the second Members Meeting
2. Attend the third open meeting of Board of Directors
3. Be a guest in the third Executive Committee Meeting
4. Attend the lunch meeting for Rector, UMSU and sub-organizations
5. Hold the meeting with Vice Rector Lionel Ni
6. Visit DSAT and discuss improvement solutions
  - Add new short-distance buses for a round trip of Nam San Garden
  - Route 73 will refer to the rechanneled arrangements, which in terms of time periods, adjusted during Macau Grand Prix. It will stop by EDIFICO DO LAGO , PONTE de AMIZADE to CENTRO DE SAUDE DA AREIA PRETA
  - Add express buses, which will run according to the routes that go and back between UM and Areia Preta stopping by fewer stops during a particular period. This will help UM staff and students to go and back to Areia Preta during class times.
7. Visit Education and Youth Affairs Bureau
8. Attend the first quarter Financial Report Press Conference



9. Attend the first UMSU Consultation
10. Attend and assist to hold DSAMA Forum
11. Attend Policia Judiciaria anniversary dinner party
12. Attend IFT I-Night
13. Attend departments' meeting
  - Member Affairs Department
  - Social Affairs Department
14. Go to every bus stop to interview students some questions about public buses
15. Assist Member Affairs Department to deal with the work of advice collection, Merchant Offer and Monthly Happiness
16. Follow up related affairs of public buses with DSAT
17. Follow affairs of UMSU APP
  - It will be available in Apple Store
  - Android version will be designed soon
18. Related work of Potential Proposal Program
  - Invite guests to be professional juries
  - Inform sub-organizations' leaders of related information
  - Receive application
  - Book the venue (April 25th 15:00 E31-1001)
  - Plan the promotion methods

#### April working plans

1. Be a guest in Executive Committee Meeting
2. Attend the open meeting Board of Directors
3. Attend departments' meetings and assist with related work
4. Attend related executive meetings and off-campus activities
5. Follow up related affairs of public buses with DSAT
6. Follow up affairs of UMSU APP
7. Make an appointment with sub-organizations
8. Prepare proposal of Halloween activities
9. Related work of Potential Proposal Program
  - Buy promotion stuff
  - Prepare related affairs of finals
  - Prepare campus students voting affairs

Supplemented by Vice Director Genereal Ivan Ieong: For the reasons that we cannot make an appointment with sub-organizations for a lunch meeting are we need to confirm the lunch meeting expense and venues

20:04 Summer Shum, Michael Li took a seat

#### **Vice Director General Harry Fung:**

##### March working reports

1. Attend the third Open Board of Directors' Meeting
2. Visit Henry Fok Foundation



3. Visit Education and Youth Affairs Bureau
4. Attend the closing Ceremony of UMPA Forum
5. Attend lunch meeting for Rector, UMSU and sub-organizations
6. Attend the first quarter Financial Report Press Conference
7. Attend the first UMSU Consultation
8. Attend Macau University of Science and Technology Youth Forum
9. Go to negotiate related affairs of Merchant Offer with the Head of Member Affairs Department
10. Follow up affairs of filming UMSU promoting video
11. Attend IFT I-Night activities
12. Attend Public Relations Department's meeting
13. Attend Sports Association meeting to discuss sports sites and arrangements of activities
  - University allows to open small size football field, but a proposal is required to list the proposes.
  - University authority allows to open grassland sites. Booking procedure is the same as other sports sites that a proposal is required to list out the proposes.
  - It is planned that N8 Gym Room may be expanded next year
  - Build up outdoor basketball field
  - Call for bids of campus Electric light maintenance companies
  - About March mainland special admitted students, this information will be informed in advance
14. Preparation work for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement
  - Hold and host the second Preparatory Committee Meeting
  - Distribute every department's work
  - Draw up the theme of Student Forum
  - Look for sponsors
  - Start the activities helpers recruitment
  - Collate universities and guest lists and confirm to SAO
  - Invite speech guests

#### April working plans

1. Attend visiting schedules
2. Attend related executive meeting and off-campus activities
3. Attend April Open Board of Directors' Meeting
4. Attend April Executive Committee Meeting
5. Attend departments' meeting and assist with related work
6. Assist Culture and Leisure Department to prepare Halloween activities
7. Preparation work for UMSU 25<sup>th</sup> series activities: Young Leader Summit to mark the 99<sup>th</sup> Anniversary of the May Fourth Movement
  - Hold and host the third Preparatory Committee Meeting
  - Distribute every department's work
  - Start the relating work of souvenirs making
  - Confirm the name list of representatives and sent out the confirmation email



- Confirm the arrangement of Summit's venue
- Sort out activities procedure
- Preliminary confirmation of sponsors

## Secretariat

### March working reports

1. Visit Education and Youth Affairs Bureau
2. Attend the third open meeting of Board of Directors
3. Finish the Chinese and English meeting minutes of the second open meeting of Board of Directors
4. Attend Zhejiang Student Leader Exchange group
5. Complete activities leave application letter for the following activities:
  - Visit Tertiary Education Services Office
  - 「說·愛」 White Valentine's Day
  - Zhejiang Student Leader Exchange group
6. Finish related writ work of the opening ceremony of UMSU 25<sup>th</sup> series activities
7. Attend the opening ceremony of UMSU 25<sup>th</sup> series activities
8. Follow up writ work of May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit
  - Attend Preparatory Committee meeting
  - Finish the writ work and sending of invitations for closing ceremony's guests
9. Assist other departments to deal with related writ work

#### Social Affairs Department

- KHEPA inquiry letter about automatic resources recycling machines, Youth Summit invitations

#### Member Affairs Department

- English translation work of related petitions

### April working plans

1. Attend visiting activities
2. Attend the fourth meeting of the Board of Directors and other related meetings
3. Finish Chinese and English translation work of the third meeting of the Board of Directors
4. Follow up writ work of May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit
  - Follow up replies to invitations for opening ceremony guests. Confirm the number of attendees
  - Finish the editing and printing of brochures
  - Finish certificates of attendance for university representatives and helpers
  - Finish the distribution list of university receptionists and other subsequent work
  - Follow up speech guests' Macau arrival agendas, speech materials etc.
  - Prepare information packages that will be given to the university representatives after their arrival in Macau
  - Finish other writ work of internal and external affairs of secretariat
  - Contact and confirm name list of university attendees
5. Hold the second meeting of the Secretariat



6. Assist every department to finish related writ work

## Treasury

### March working reports

1. Attend the first quarter Financial Report Press Conference
2. Attend the first UMSU consultation
3. Hold Cantonese and Mandarin Financial Orientation Meeting
4. Finish 2017 Tertiary Education Services Office subsidized refund
5. Finish 2018 extra subsidy application
6. Finish UMSU first quarter financial report
7. Finish statements of income and expenditure of two activities
8. Finish BATCH2 application
9. Follow up new organizations of Sports Association application about stuff used in UM Open Day
10. Participate in IFT I-Night
11. Attend the third meeting of the Board of Directors
12. Attend Zhejiang Student Leader Exchange group
13. Finish related information of first quarter Financial Report Press Conference
14. Meet with Tertiary Education Services Office to know about subsidizing and holding situation of latest activities at present
15. Deal with documents submitted by sub-organizations for the second-phase Tertiary Education Services Office subsidized application and submit the documents to Tertiary Education Services Office on April 11th
16. Subimt the 20<sup>th</sup> UMSU structure certificate to Macau Foundation
17. Submit information that 2018 UMSU applying for Henry Fok Foundation subsidy
18. Visit Henry Fok Foundation
  - If extra subsidy is needed, we can submit application by post
    - Hou Keang, May Fouth 99<sup>th</sup> Anniversary Youth Leader Summit, Orentation activities, UMSU 25<sup>th</sup> Anniversary series activities closing ceremony dinner party
19. Vice Treasurer James Liu attend the lunch meeting with Rector

Reminder from Treasurer Summer Shum: Every department need to submit activity report within 20 days when the activity end

Supplemented by Vice Treasurer Candy Un: About Tertiary Education Services Office subsidy application, organizations activities' cancellation rate is too high and the reasons are unreasonable. Resources may be wasted and it is unfair to other activities which their applications were not successful

Suggested by MC Ouyang: Send warning emails. If there are no reasonable reasons for the cancellation of activities, application procedures of next activity may be affected

### April working plans

1. Attend visiting schedules as invited
2. Attend the fourth meeting of the Board of Directors
3. Finish the first phase extra subsidy application
  - UMSU need to apply for uniform subsidy



Suggested by Vice Director General Ivan Jeong: Guideline of extra subsidy application needs to be issued to every sub-organization

Suggested by Director General MC Ouyang: We can send emails to inform every sub-organization

4. Finish financial reports of income and expenditure of all activities
5. Finish the activity report of Cai's Cultural Foundation first half year subsidized activities
6. Visit Macau Foundation
7. Urge Macau Cultural Affairs Bureau, Macau Foundation and Henry Fok Foundation to publish the result of this annual subsidized activities as soon as possible.

## Member Affairs Department

### March working report

1. Attend meetings and activities
  - Hold the department meeting
  - Attend the open meeting of the Board of Directors
  - Attend the second members meeting
  - Attend IFT I-Night
2. Merchant Offers
  - Invite business sponsors constantly to participate in Merchant Offers
  - Cooperation contracts have been signed with business sponsors which have replied Merchant Offers
  - The first-phase Merchant Offer has been scheduled to promote on online platform
  - There have been around 30 business sponsors that successfully negotiated with by the end of March
3. Monthly Happiness
  - Hold March Monthly Happiness
  - 200 stationery sets have all been distributed
  - Prepare April Monthly Happiness
4. Open member equities and complaints work
  - Follow up affairs of adjusting 73 Route
  - Attend the meeting with DSAT and distribute questionnaire
  - Complete *Student Issue Complaints* form
  - Prepare for street interviews
    - Due time constriction, the content of next-phase questionnaire and the human resources, the street interviews cannot be done in this semester.
  - Follow up member complaints

### April working plans

1. Hold the department meeting
2. Attend the open meeting of the Board of Directors
3. Follow up Merchant Offer
4. Release *UMSU-Advice Collection Form*
  - The form can consider to be changed

Director General MC Ouyang: It can be done via Wechat official accounts





5. Distribute *10 Sports Hour Requirement Advice Collection Forms*
  - Forms can be distributed by PE professors
6. Follow up related affairs of Macau public buses
7. Hold April Monthly Happiness
  - It is planned to distribute environmental bottles

20:44 Helen Chen took a seat

### **Social Affairs Department**

#### March working reports

1. Assist to finish DSAMA Forum
2. Hold the department meeting
3. Email Kaosiung government to know about related affairs of resources recycling machines
4. Invite guests for attending Youth Summit Forum
5. Attend the third open meeting of Board of Directors
6. Attend the opening ceremony of UMSU 25<sup>th</sup> Anniversary Series Activities

#### April working plans

1. Promote and hold Youth Summit Forum
  - Theme: Intelligent City
  - Guests: Macau DSAT senior technician
2. Attend 2018 MIECF
3. Hold the department meeting
4. Try to rent booth, TVs in E6 regularly, set mini exhibition and play different channels' recent hot news to improve degrees of students' focus and participation on social issues

### **Culture and Leisure Department**

#### March working report

1. Finish 「說·愛」 Activity successfully
2. Attend the second members meeting
3. Attend Tertiary Education Services Office visiting meeting
4. Attend lunch meeting with Rector, UMSU and sub-organizations
5. Hold the department meeting
6. Prepare UM Open Day
7. Attend Zhejiang student exchange group
8. Attend the third open meeting of the Board of Directors
9. Attend the opening ceremony of UMSU 25<sup>th</sup> Anniversary Series Activities
10. Finish Culture and Leisure Department Activity plans for the next half year
11. Join in the preparatory meeting for General Association of Chinese Student of Macao MAC Student Annual Grand Meeting
12. Attend IFT I-Night
13. Go to negotiate related affairs of Merchant Offer with the Head of Member Affairs Department

#### April working plans

1. Hold the department meeting



2. Attend the open meeting of the Board of Directors
3. Assist to hold May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit
4. Prepare UM Open Day
5. Prepare orientation series activities
6. Negotiate the details of orientation series activities
  - The theme of orientation series activities: “尋光者”
    - O-night time: September 10<sup>th</sup> (Monday)
  - It is scheduled to invite off-campus guests to perform
    - O-camp time: September 1<sup>st</sup>, 2<sup>nd</sup> (Temporary)
7. Prepare Halloween activities plan
  - Theme: “迴魅”
  - Activity content: Haunted houses. It is planned to invite other colleges and universities. Charge may be required
8. Sub-organizations Week
  - Date of sub-organizations Festival:
    - Plan one: August 22<sup>nd</sup>-23<sup>rd</sup>
    - Plan two: August 21<sup>st</sup>-22<sup>nd</sup>

Supplemented by Head of Culture and Leisure Department Joel Fan: About joint campus activities, it is suggested to hold in December

Suggested by Director General MC Ouyang: The affairs of Sub-Organizations Week need to be discussed with SAO

Head of Member Affairs Department Sabino Chao: On the booths of Sub-Organizations Festival, it is necessary to include drawing lots to reach consensus of all sub-organizations on this issue

Suggested by Head of Culture and Leisure Department Joel Fan: To change the venue of Sub-organizations Festival to Central Road, but it requires large quantity of tents and bracing wires.

Suggested by Head of Member Affairs Department Sabino Chao: If the Festival is moved to Central Road, is it necessary to buy electric fans? The related agendas of Sub-Organizations Festival shall be discussed in Executive Committee Meeting

Suggested by Treasurer General Summer Shum: About the equipment used in activities, Public Relations Department can look for sponsors

Suggested by Head of Culture and Leisure Department Joel Fan: Do we need setting up stages for sub-organizations to perform?

Suggested by Director General MC Ouyang: The stage in E31 can be set for sub-organizations to perform

Director General MC Ouyang: We need to make an appointment with the presidents of each sub-organizations to discuss whether the plan of moving the venue of Sub-Organizations Week to Central Road is feasible



## Information Department

### March working report

1. Update Treasury Wechat layout
2. Attend the opening ceremony of UMSU 25<sup>th</sup> Anniversary Series Activities
  - Collect the information of UMSU development history
  - Responsible in the backstage and photography jobs
  - Responsible in the online lucky draw section
3. Update the information of the UMSU website
4. Add new columns of sub-organizations staff rental form and activity song list in the sub-organization information system
5. Maintain office computer facilities. Leave the broken computers to SAO for them to deal with it
6. Finish the renewal of Wechat platform authentication
  - Fee: 5,800 MOP
7. Finish the renewal of databases of websites and email system
  - Fee: 1,000 HKD
8. About activities promotion
  - The promotion work of 「說·愛」 on Facebook and Wechat platform
  - The promotion of Macau water supply history and water supply security Forum
9. Attend the third open meeting of Board of Directors
10. Attend the second members meeting
11. Attend Zhejiang student leaders exchange group
12. Hold the department meeting

### April working plans

1. Attend the fourth open meeting of the Board of Directors
2. May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit
  - Attend May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit meeting
  - Be responsible for photography work of May Fourth activities
3. Update the backstage information of UMSU APP
  - Applying the release of UMSU APP in Apple Store still in progress
4. Assist with the promotion work of Notebook Design Competition and Souvenir Design Competition
5. Prepare for UM Open Day
6. About KWNCSU sub-organizations *The Light of Care* exhibition work
  - E6 has been approved

## Promotion Department

### March working report

1. Attend the open meeting of the Board of Directors
2. Finish March Monthly Happiness poster
3. Finish the promotion design of UMSU 25<sup>th</sup> Anniversary series activities



4. Finish the helper recruitment poster design of May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit
5. Publish the first journal of Promotion Department  
Supplemented by the Head of Promotion Department Chialing Chen: About the promotion date of sub-organizations, since the publish date is different from the activity's, some activities did not reach the expected result  
Suggested by Treasurer General Summer Shum: About the promotion date of sub-organizations, can be in the form of calendar agenda  
Suggested by Vice Director General Ivan Jeong: the publish date can be mentioned during the sub-organizations activities promotion application
6. Promotion work of Notebook Design Competition and Souvenir Design Competition

#### April working plans

1. Attend the open meeting of the Board of Directors
2. Hold department meeting
3. Publish the second journal of Promotion Department
  - Publish Date: April 17<sup>th</sup>, 19<sup>th</sup>Suggested by the Head of Members Affairs Department: The journals can be distributed together with Monthly Happiness. The layouts about UMSU activities and recent work can be added into the journal.
4. Hold Notebook Design Competition and Souvenir Design Competition
5. Assist to finish the poster design of May Fourth Activities
6. Assist to finish the poster design of other departments' activities

### General Affairs Department

#### March working report

1. Attend the open meeting of the Board of Directors
2. Visit Education and Youth Affairs Bureau
3. Attend IFT I-Night
4. Attend Zhejiang student leader exchange group
5. Prepare the opening ceremony of UMSU 25<sup>th</sup> series activities
6. Buy UMSU necessary equipment
7. Return the equipment to SAO
8. Loan out the equipment to sub-organizations
9. Customize UMSU logo stickers
10. Sort out UMSU Valuables Equipment Table

Suggested by Head of Culture and Leisure Department: Add a locker in UMSU equipment room

#### April working plans

1. Attend visiting schedules
2. Attend April open meeting of the Board of Directors
3. Attend May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit preparatory meeting
4. Prepare May Fourth 99<sup>th</sup> Anniversary Youth Leader Summit necessary equipment
5. Hold department meeting



6. Loan out the stuff to sub-organizations
7. Buy UMSU necessary stuff
  - Buy moisture-proof box, cellophane, carriage, roller-tip pens
  - Replace the old batch of calculators to a more practical usage one
  - The suggestion about dealing with old calculators: Donate old calculators to charity organizations

Suggested of Head of Culture and Leisure Department Joel Fan, Head of Member Affairs Department Sabino Chao: Make UMSU flags and banners

### **Public Relations Department**

#### March working report

1. Attend the open meeting of the Board of Directors
2. Visit Education and Youth Affairs Bureau
3. Prepare the opening ceremony of UMSU 25<sup>th</sup> series activities
4. Attend the opening ceremony of UMSU 25<sup>th</sup> series activities and be responsible for public relations work
5. Attend May Fourth activities preparatory meeting
6. Look for related sponsors for May Fourth activities
7. Assist external secretaries to contact some colleges and universities of May Fourth activities
8. Host Public Relations Department the second internal meeting
9. Find UMSU promoting video sponsor
10. Confirm related affairs of UMSU promoting video

#### April working plans

1. Confirm related sponsors of May Fourth activities
2. Hold the department meeting
3. Public relations work during May Fourth activities
4. Be responsible of related instruction and training work of May Fourth activities volunteers with The Secretariat and The Human Resources Department
5. The sponsor work of May Fourth activities liveries
6. Sponsor of UMSU promoting video
7. Attend visiting schedules
8. Attend April open meeting of the Board of Directors

### **Human Resources Department**

#### March working report

1. Attend the open meeting of the Board of Directors
2. Hold the department meeting
3. Prepare and hold the opening ceremony of UMSU 25<sup>th</sup> series activities
4. Sort out the department information
5. Prepare for May Fourth Activities Youth Summit
  - Volunteer recruitment and interview selection



#### April working plans

1. Attend the fourth open meeting of the Board of Directors
2. Hold the department meeting
3. Attend visiting schedules
4. Edit and publish member announcement
5. Arrange and inform the result of Youth Summit volunteer application interview
6. Summit Autumn activities applications
7. Arrange affairs of autumn activities

- Affairs of member recruitment during sub-organizations week

- Interview date: September 3<sup>rd</sup>- September 7<sup>th</sup> (Tentative)

Suggested by Treasurer Summer Shum: The interview section can be done in the form of many-to-many interview

- Autumn members training camp

- Date: September 22<sup>nd</sup> and September 23<sup>rd</sup>

8. Collect members' feedbacks

9. Make Autumn Members Booklets

- In-charge department: Promotion Department and Member Affairs Department

#### **IV Discuss related affairs offsetting up new organizations**

##### Suggestions about the foundation of RAP Association

1. The information in applications form is not detailed enough. It is suggested that the president of RAP Association need to hold an introductory presentation to introduce the related affairs in detail
2. Whether the president and members have performing experience
3. It is suggested to re-submit a copy of more detailed annual plans, such as
  - Which instructors will be invited for their training
  - How to train association members
  - Explain internal activity forms (learn the RAP, know about RAP culture, performance, etc.)

#### **V Arrangements for attending and reception of activities**

1. University of Saint Joseph Singing Competition
  - Date: April 21<sup>st</sup> (Saturday) 18:00
2. University of Macau Singing Competition
  - Date: April 27<sup>th</sup>
3. Peking University Forum
  - Date: April 13<sup>rd</sup>-April 15<sup>th</sup>
4. Wuhan University Exchange Activities
  - Date: April 15<sup>th</sup>-April 19<sup>th</sup>
5. Economics and Management School of Wuhan University commercial cases analysis



6. Unveiling ceremony for The Wall of Great Wisdom, a gift to the University of Macau (UM) from the Ministry of Education
  - Date: April 16<sup>th</sup>, 2018
  - Time: 9:30am—10:00am (Please arrive 10 minutes earlier)
  - Venue: Lotus Plaza (in the opposite of N6)
7. Hainan Foreign Students Union visiting
  - Tentative Date: April

#### VI Next meeting time

- Time: May 19<sup>th</sup> (Saturday) 21:00

#### VII Extempore motion

1. About the affairs of promotion stuff during Sub-Organizations Week
2. About the progress of political platforms
  - **About 1.2: University is required to reasonably distribute and use the vacants space, providing more convenient space for students to study, do entrepreneurship and hold activities.**
    - Try to hang the banners on the platform bridge between RCs and faculties
  - **About 1.3: University is required to inspect the problems of student parking fees and parking locations, which aims to provide more parking space**
    - The problem of parking lot: **I** In South of University P7 parking lot, everyone can have two cards; **II** Right to know about the yellow area's users in the parking lot, try to open more space for students to use; **III** The repair period of the road outside P5 parking lot is too long; **IV** Right to know about how long is the probation period of digital boards inside the parking lot and what the shown digits stand for;
    - About the repair problem of E6, E31 toilets; need to know about the reasons that why the asphalt on the road which is in opposite of S8 will melt at noon
  - **About 1.4: Support HA work, require university improve RC living condition constantly**
    - The ideas about integrate HA system into sub-organizations system mentioned in the platform need to be discussed with Rector and Vice-Rector to know if it is feasible
  - **About 1.5: Require university to complete campus online system to make students' life more convenient and comfortable**
    - Online booking rooms. It is aslo suggested to add the choice of Roadside Maintenance on the page of Site Maintenance
  - **About 2.6: Provide necessary stuff used in recycling activities for sub-organizations**
    - Promote to use the environmental X shelf during indoor promotion activities
  - **About 3.1: Require university to strengthen students' right to know on campus internal affairs, expand information spread ways and let students know about university's situation in time.**



- Investigate whether students and sub-organizations members want to have a meeting talking to Rector
- **About 3.4: Require university to investigate the dining problems of both campus and RCs, making an improvement for university stuff and students**
  - It is suggested to know about the situation of S8 improvement from CMDO and their intention of the renovation. Make an appointment with CMDO regarding RC meal issue
- **About 3.5: Improve campus transportation and providing students a more convenient environment**
  - The problem of new 73x route is that the duration of one bus(15-20 minutes) is too long. It is required to investigate the effect, collect related data and then meet with related departments to discuss about this problem
- **About 3.7: Add campus environmental facilities, promote the sense of environmental-friendly, beautify the campus environment**
  - Social Affairs Department need to follow the affairs of environmental recycling machines. It is suggested to add more three-color recycle bins in the campus
- **About 4.3: Hold the consultation regularly, make the administration transparent and let more students know about the operation of UMSU**
  - Strengthen the promotion work of UMSU consultation
- **About 4.5: Cooperate with RCs and sub-organizations to add a second-hand market and donation platform, making full use of goods**
  - About setting up second-hand market, it is suggested to take IFT second-hand market as a reference. Second-hand clothes flea market can be considered to cooperate with RCs; Second-hand book flea market can be considered to cooperate with student associations of each faculties. Social Affairs Department is responsible for the follow-up related work from next semester
- **About 4.6: Hold UMSU 20<sup>th</sup> Anniversary series activities**
  - Suggestions for the series activities of the 25<sup>th</sup> Anniversary of the establishment of UMSU: Taipa-UM walkathon, large-scale picnic
- **About 5.3: Carry out Multi-Award system, encourage students to participate in more activities, strengthen their sense of belongings.**
  - Promote Student Assessment System. It is suggested to give main members of Student Union and sub-organizations the official honor silk ribbons. Give sub-organizations University Official Certificates

*(The Chinese version shall prevail)*